



Henrico County Public Library

Member Registration Form

Adult registrants are required to provide a valid **government-issued photo identification** and **proof of current residence address** at the time of registration.

I. Registrant Information

Name _____
Title Last (Jr., Sr., III) First Middle
☐ Adult ☐ Juvenile (under 18) Birth date (mm/dd/yyyy) _____ Gender (optional) _____

II. Adult Information (adult registrant, or parent/legal guardian of juvenile registrant)

Legal Guardian _____
Title Last (Jr., Sr., III) First Middle

Virginia DMV ID _____

Residence Address (required)

Street _____ Apt. _____
City _____ State _____ Zip _____

Mailing Address (if different)

Street _____ Apt. _____
City _____ State _____ Zip _____

County/City of Residence: ☐ Henrico ☐ Chesterfield ☐ Richmond ☐ other _____

Email _____ Phone _____

I would like to receive courtesy overdue notices and hold notices by (pick only one): ☐ Email OR ☐ Phone

Optional—I would also like to receive these notices by text message. ☐ Yes, at: _____
Number (message and data rates may apply)

III. Optional: Additional Authorized User

I authorize (full name, must be 18 or older) _____ to have access to this Henrico County Public Library account for the purposes of paying fines, checking out library holds, renewing borrowed materials, and verifying what materials are checked out on this account. This authorized user will not have access to my library card number and may not check out additional library materials on this account. I understand that if this user needs to be removed from this account, it is my responsibility to do so by contacting my library.

IV. Signatures

PLEASE READ BEFORE SIGNING: The undersigned adult is responsible for materials borrowed, fines charged, and any damage, whether intentional or unintentional, to library property including public-use computers and any related software or hardware provided by the library.

Registrant signature

Date

Parent/Legal Guardian Signature

LIBRARY USE ONLY ID# _____ - _____ - _____ Staff _____ Reg Checked _____
☐ Gen-Gov ☐ Juv to Adult ☐ Non-Res ☐ Provisional ☐ Recip