



# Henrico County Public Library

## Member Registration Form

Adult registrants are required to provide a valid **government-issued photo identification** and **proof of current residence address** at the time of registration.

### I. Registrant Information

**Name** \_\_\_\_\_  
 Title Last (Jr., Sr., III) First Middle

**Adult**  **Juvenile** (under 18) **Birth date** (mm/dd/yyyy) \_\_\_\_\_ **Gender** (optional) \_\_\_\_\_

### II. Adult Information (adult registrant, or parent/legal guardian of juvenile registrant)

**Legal Guardian** \_\_\_\_\_  
 Title Last (Jr., Sr., III) First Middle

**Virginia DMV ID** \_\_\_\_\_

**Residence Address** (required) **Mailing Address** (if different)

Street Apt. Street Apt.

City State Zip City State Zip

**County/City of Residence:**  Henrico  Chesterfield  Richmond  other \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

I would like to receive courtesy overdue notices and hold notices by (pick only one):  Email OR  Phone

Optional—I would also like to receive these notices by text message.  Yes, at: \_\_\_\_\_  
 Number (message and data rates may apply)

### III. Optional: Additional Authorized User

I authorize (full name, must be 18 or older) \_\_\_\_\_ to have access to this Henrico County Public Library account for the purposes of paying fines, checking out library holds, renewing borrowed materials, and verifying what materials are checked out on this account. This authorized user will not have access to my library card number and may not check out additional library materials on this account. I understand that if this user needs to be removed from this account, it is my responsibility to do so by contacting my library.

### IV. Signatures

**PLEASE READ BEFORE SIGNING:** The undersigned adult is responsible for materials borrowed, fines charged, and any damage, whether intentional or unintentional, to library property including public-use computers and any related software or hardware provided by the library.

\_\_\_\_\_  
Registrant signature Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

**LIBRARY USE ONLY** Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Staff \_\_\_\_\_ Reg Checked \_\_\_\_\_

Gen-Gov  Grp Home  Juv to Adult  New Res  Non-Res  Recip  Temp  Visitor